



MEETING MINUTES 2016 Sept 07 @LVIC

CALL TO ORDER 6:45pm (ended 8:45pm)

Board Members of the Club called to order a meeting held on 2016 Sept 07 at the Las Vegas Ice Center. It began at 6:45 pm and was presided over by President Michael Nelson, with HaeKyong “Michelle” McSweeney as secretary.

ATTENDEES

Voting members: Michael Nelson (President), Christian McAnallen (Vice President), Que Hyunh (Treasurer), and HaeKyong “Michelle” McSweeney, secretary.

Non-voting members: Hilary Vincent-Philpot (Competition Chair), Vasilli Mourzine (Test Chair), Katrina Bohn (Membership Chair), Adam Levy (Assistant to Secretary), Pam Rodriguez, The Cava Family (members at large).

APPROVAL OF PREVIOUS MINUTES

Minutes from 2016 Aug 4 meeting were approved (by full board) and signed by the secretary.

PREVIOUS BUSINESS

1. Financial Review: Board members are to have copy of the 2015 Filed Tax Return for the Club – still pending (OPEN). Current account balance \$18,902. (Financial statement attached)
2. Website Update: Board members to have their photos placed on website (OPEN). “Coach Tip of the Month” videos to be added to the website and club Facebook Page. Irina Grigorian to be invited as first contributor. **New Skater of Month** – The Cava family skaters (Yeah!). They will be featured on the web site. Coach bios are in progress.
3. Social Media Chairs - Administrator status needs to be reassigned (OPEN). Chairs are encouraged to collect and post photos from club members’ competitions, training sessions, general photos, Desert Ice reminders and skating related links to other page posts (the skating lesson, etc) to increase page visibility.
4. Bylaws Revisions – still in progress. Adam to email to Board and Katrina the present and possible revisions to include USFSA bylaws and the Board to decide on changes. (OPEN)
5. Report on Junior Board formation – Adam sent set-up Outline to Natalie and she will post a signup sheet for positions. Bylaws will be amended to permit formation and governance (OPEN).
6. Update Officials on 501c - Federal (OPEN)
7. Inventory of Supplies – to be completed in 2 weeks (Michelle and Adam)(OPEN)
8. Jackets for Board Members and Volunteers at Desert Ice. Will evaluate Costco jackets and perhaps personal black jackets can be embroidered. Continuing discussion. (OPEN)
9. Fundraising Chair: still looking for volunteer (OPEN)
10. Desert Ice:
 - Medals – Ordered (Closed).



- Judges – All but three have responded with travel arrangement needs – Hilary working on them.
- Room Reservations for judges& officials – Christian reported that Hampton Inn wants ~150 to 160 per night per room for 10 room reservation block for Nov. 18 & 19. Will seek out more options (OPEN)
- Entryeeze– competed by Vassili (Closed)
- Vendors – Both Video and Photo confirmed (CLOSED)
- Coach PSA/USFSA status check– Completed prior to event when we print credentials (OPEN).
- Special Awards – 4 Qty. – In Progress (OPEN)
- Skater/coach lanyards– Checking inventory
- Gift bags– (OPEN) (Katrina?)
- Transportation for judges & officials– (OPEN)
- Programs– 2016 to be printed just before competition. Ads will be placed for those making substantial donations, or \$ for One side: \$500, ½ side: \$250, ¼ side: \$125, Inside last page: \$750. Need to announce these options once enrollment closed. (OPEN)
- Curtain Rental– done (CLOSED).
- Publicity – Social Media Chair will be asked to assist with this on Facebook and Instagram.
- Tossies? – A toy drive will be scheduled for Oct 13th. Stuffed animals and flowers will be allowed for first day of competition only (Saturday 19th of November).
- Roses will also be sold so parents can give to their skaters (not to be thrown onto the ice). Donation of roses will be on Signup.com
- Test session will be Friday afternoon Nov 18th. Signup directly with Vassili.
- Other vendors may be invited and asked to co-sponsor the event (OPEN).
- FOOD for hospitality room. Signups will be announced for this (OPEN).
- SIGNUP.COM will be set up for the volunteers in shifts (OPEN).
- Tee Shirts for sale at DI – need volunteer to seek vendor and set up logo (OPEN)
- Tote bags for Judges (OPEN)
- Gift Cards for Judges (Target)(OPEN)
- Lanyards and Credentials (OPEN)
- Confirmed Judges (CLOSED)
- Desert Ice Apparel and totes to be sold at event – Christian is researching
- Food for judges and officials – to be discussed at October board meeting
- Volunteer sign-ups to be set up online – Michelle and Adam

NEW BUSINESS

1. Jackets for the skaters – Katrina to put up a new signup sheet and obtain prior to Desert Ice.
2. Consignment sale for dresses and performance wear to be held during in house competition on October 28. Promotion and organization to be discussed at October board meeting.

MAIN MOTIONS (Pending full board approval)

none



OFFICERS REPORTS

Treasurer: See attached statements for present financial condition and balance sheet.

ANNOUNCEMENTS

***** Next meeting set for Wednesday Oct 5th @ LVIC time 6:45pm**

ADJOURNMENT

President moved to adjourn meeting – motion carried (8:45 pm).

0900 AM

09/01/2016

Skating Club of Nevada

Account Summary

Bank of America

Period beginning 08/01/2016 -08/31/2016

	<u>July 31, 2016</u>
Beginning Balance	23,617.54
Cleared Transactions	
Checks and Payments	-5,506.23
Deposits and Credits	+817.99
Service Fees	-3.00
Uncleared Transactions	-24.00
Ending Balance	18,902.30

Skating Club of Nevada
Income & Expense Summary
For Period beginning 08/01/2016 -08/31/2016

Program Income/Expense Summary

Income

Fundraisers

Red, White & Blue Table in petty cash 180.00

Dress Sale in petty cash 73.00

Membership Dues 400.00

Test Session

Entryeeze

Miscellaneous 100.00

Expense

Test Fees

Entryeeze Host Registration 125.00

USFSA Memberships paid online 176.00

Business Registration Fees

Miscellaneous

SCON Banner 72.27

Medals/Trophies 3555.00

Curtain & Pipe Framework Rental

Club Functions Even

Website Registration & Maintenance 24.00

Ice Fee

SCON Jackets & Embroidery 1575.49

Operations Supplies 28.47

Bank Fees 27.00

