



MEETING MINUTES 2016 Oct 05 @LVIC

CALL TO ORDER 6:45pm (ended 8:20pm)

Board Members of the Club called to order a meeting held on 2016 Oct 05 at the Las Vegas Ice Center. It began at 6:45 pm and was presided over by President Michael Nelson, with HaeKyong "Michelle" McSweeney as secretary.

ATTENDEES

Voting members: Michael Nelson (President), and HaeKyong "Michelle" McSweeney, secretary (VP and Treasurer will vote via email on issues).

Non-voting members: Hilary Vincent-Philpot (Competition Chair), Vasilli Mourzine (Test Chair), Katrina Bohn (Membership Chair), Adam Levy (Assistant to Secretary), The Cava Family (members at large). Paulina Powell (Social Media Chair)

APPROVAL OF PREVIOUS MINUTES

Minutes from 2016 Sept 7 meeting were approved (by full board) and signed by the secretary. Posted to the web site.

PREVIOUS BUSINESS

1. Financial Review: 2015 Filed Tax Return was done electronically and no copy was obtained. We will request from IRS. (OPEN). Current bank account balance \$20,162.20. (Financial statement attached).
2. Website Update: It was pointed out by Ms. Cava that the support for the website is voluntary and that making modifications is time consuming. We should limit changes to no more than 4-5 a month. An Editor or committee will be assigned for website content or oversight (See below). News feeds will rotate to another archive page as we add events and photos. Also it was agreed to have more photos on the Facebook page with links from the website as opposed to more web site photos for individual competitions. Submissions of photos still to go through Vassili for processing and he will pass on to Ashley and/or Paulina for Facebook. For competition photos (particularly the recent Regional competition) one podium shot and one action shot of solo skaters, then whatever group photos families have would be fine as well (email will be sent soliciting photos- Michelle). Photo size must be 4x3 and about 640x480 pixels to be compatible with the website. Nominations for **New Skater of Month** will be solicited by email (Michelle). Coach tip of month video link to a You Tube account will be considered in the next update. Also a YOUTUBE feed was discussed for live streaming of the Desert Ice competition – Vassili to discuss with Coronado Video. Joseph and Ashley Cava will create a Youtube Channel for SCON so that videos can be placed there and linked back from our Facebook page and website.
3. Social Media Chairs - Administrator status needs to be reassigned. Paulina will discuss with Wendy to reassign administrator to her (OPEN). Chairs are encouraged to collect and post photos from club members' competitions, training sessions, general photos, Desert Ice reminders and skating related links to other page posts (the skating lesson, etc) to increase page visibility.
4. Bylaws Revisions – Adam presented the few recommendations for Board considerations (mainly filling in the blanks in present set) and Katrina suggested having clarity about introductory members and voting rights in the club only if the adult also has an introductory membership. This is a work in progress (OPEN).



5. Report on Junior Board formation – This item has been tabled until after DI Competition. No bylaw revision is needed for the Jr. Board. The statement of purpose was presented (see attached).
6. Update Officials on 501c – Federal- Adam will investigate how to deal with the federal update (OPEN). Que is dealing with the Secretary of State, NV to file the non-profit documents and pay the \$200 fee involved.
7. Inventory of Supplies – done (Michelle and Adam) and sent to Board members.
8. Jackets for Board Members and Volunteers at Desert Ice. 12 were donated by Adam. A total of 14 jackets will be sent for DI logo. Vassili to have them done with USFS on rt. arm, DI logo on left breast and Name on right. Competition Staff on left arm. Hilary and Paulina to have their names on a small and large jacket respectively
9. Fundraising Chair: still looking for volunteer (OPEN)
10. Desert Ice:

- Lanyard Count: 178 not including 13 for staff
- More DI pins to be ordered (?-where) 100 more.
- Medals – have arrived – jewel selected to be glued into place - WOW
- Judges – Only one judge has not responded. Vassili to reach out to him.
- Room Reservations for judges – Done at the Suncoast. Paid \$200 deposit. Other rooms will be sold off as needed. Vassili to add info to Enteryeeze announcement for limited number of inexpensive rooms available.
- Enteryeeze– all Board members have login and can track entries.
- Vendors – Both Video (Coronado) and Photo (Cynthia) confirmed (CLOSED) Braid Lady not.
- Special Awards – 4 Qty. – In Progress (OPEN)
- Gift bags– LuLu bags obtained (Michelle)(closed)
- Transportation for judges & officials– arrange at Nov Meeting (OPEN)
- Programs– 2016 to be printed just before competition. Ads will be placed for those making substantial donations, or \$ for One side: \$500, ½ side: \$250, ¼ side: \$125, Inside last page: \$750. Need to announce these options once enrollment closed. (OPEN)
- Announce sale of ads: One side \$500, ½ side \$250 and card \$125
- Curtain Rental– done (CLOSED).
- Publicity – Social Media Chair (Paulina) was asked to assist with this on Facebook and Instagram.
- Tossies – A toy drive will be scheduled for Oct 13th. Stuffed animals and flowers will be allowed for first day of competition only (Saturday 19th of November).
- Roses and Water: secured by Michelle from Smiths – a banner will be hung. About 90 Roses will be donated. To be sold. More roses can be donated (not to be thrown onto the ice). Donation of roses will be on Signup.com
- Test session will be Friday afternoon Nov 18th. Signup directly with Vassili.
- Other vendors may be invited and asked to co-sponsor the event (OPEN).
- Aviva – Michelle to ask them to come – Vender fee is 15%.
- FOOD for hospitality room. Signups will be announced for this (OPEN).



- SIGNUP.COM will be set up for the volunteers in shifts. Adam will provide update (OPEN).
- Tee Shirts for sale at DI – need volunteer to seek vendor and set up logo (OPEN)
- Tote bags for Judges-- Adam to look at totebagfactory.com and send some suggestions - need to get this done soon (OPEN)
- Gift Cards for Judges (Target)(OPEN)
- Credentials will be laminated before competition and schedule on reverse (OPEN)
- Food for judges and officials – to be discussed at November meeting
- Special Awards qty 4 Ordered and Pd (closed)
- Rose donation – from Smith’s with banner (Michelle).

11. Consignment sale for dresses at in-house Comp in October. Announcements on facebook and email, volunteers for set up and for cashiering needed (open). Flower sales will be split between club and divas. !!!!!!!!! NEED VOLUNTEERS!!

NEW BUSINESS

1. Post club meeting Schedule on the public announcement board (OPEN)
2. Volunteers for In house ISI competition dress sale – NEED **volunteers**

MAIN MOTIONS (full board approval)

1. Reimburse for Vivian Howlands’s Birthday of 99 – passed
2. Web editor – remains Vassili – passed
3. Donation for Judges daughters who died overseas - \$250 approved.
4. Separate chair for Social Media and Web - passed
5. Skater of the month – take nominations – passed
6. Cavas to continue webmaster position - passed

OFFICERS REPORTS

Treasurer: See attached statements for present financial condition and balance sheet.

ANNOUNCEMENTS

***** Next meeting set for Wednesday Nov 2nd @ LVIC time 6:45pm (unconfirmed)**

ADJOURNMENT

President moved to adjourn meeting – motion carried (8:20 pm).

Jr Board Mission Statement: The Junior Board will be established to give our young skaters an opportunity to develop leadership skills and provide service to others. The skaters learn responsibility and the meaning of volunteerism, while enhancing positive character traits, strengthening friendships and becoming effective and active members of the club. The responsibilities of the Junior Board will be to meet together once a month to organize activities, events, & volunteer in club functions, while creating new & fun ideas for our junior members!

1300

10/04/2016

Skating Club of Nevada

Account Summary

Bank of America

Period beginning 09/01/2016 -09/30/2016

	<u>September 30, 2016</u>
Beginning Balance	18,925.81
Cleared Transactions	
Entryeze	+2,707.28
Deposits and Credits	+210.00
Bank Service Fees	-3.00
Current Events Drapes	-217.33
Airfare	-1,436.56
Checks and Payments	-24.00
Uncleared Transactions	0
Ending Balance	20,162.20